



## **Criterion5- Student Support and Progression**

### **5.1 Student Support**

#### **5.1.4 The institution has a transparent mechanism for timely redressal of student Grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory /regulatory bodies**
- 2. Organization wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online /offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**



**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases:**

<b>Sl. No</b>	<b>Details</b>	<b>Options Available</b>
<b>5.1.4.1.</b>	<b>Implementation of guidelines of statutory/ regulatory bodies</b>	<b>Yes</b>
<b>5.1.4.2.</b>	<b>Organization wide awareness and undertakings on policies with zero tolerance</b>	<b>Yes</b>
<b>5.1.4.3.</b>	<b>Mechanisms for submission of online/ offline students' grievances</b>	<b>Yes</b>
<b>5.1.4.4.</b>	<b>Timely redressal of the grievances through appropriate committees</b>	<b>Yes</b>



**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

Date: 07.09.2022

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that the college has a Transparent mechanism for timely Redressal of student Grievances including Sexual Harassment and Ragging cases. The college has formed committees such as Anti-Ragging cell, Anti sexual Harassment call, Internal Complaint Cell Committee and Grievance & Redressal Committee.



  
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Mayiladuthurai-609 001  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

Date : 07.09.2022

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that there was no complaint received against Ragging and Sexual Harassment for the academic years 2017-2018, 2018-2019, 2019-2020 & 2020-2021, 2021-2022.



  
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#### **5.1.4.1. Implementation of guidelines of statutory/ regulatory bodies**

##### **Implementation of guidelines of statutory/ regulatory bodies**

<b>Sl.No</b>	<b>Details</b>	<b>Link for the relevant documents</b>
1.	Guidelines of statutory or Regulatory Bodies- Anti-Ragging	<a href="https://drive.google.com/file/d/112G5f72yk2T4YzUumc234G4B411J6n17/view?usp=sharing">https://drive.google.com/file/d/112G5f72yk2T4YzUumc234G4B411J6n17/view?usp=sharing</a>
2.	Guidelines of Statutory or Regulatory Bodies- Grievance and Redressal	<a href="https://drive.google.com/file/d/1_D5YrMd3qRSw69zUQZF7JXrwz7ufeubZ/view?usp=sharing">https://drive.google.com/file/d/1_D5YrMd3qRSw69zUQZF7JXrwz7ufeubZ/view?usp=sharing</a>
3.	Guidelines of Statutory or Regulatory Bodies- Guidelines_Sexual_Harassment	<a href="https://drive.google.com/file/d/1ujCJTvtXVY63Q4-E7IRIuHmTkJ69RdzO/view?usp=sharing">https://drive.google.com/file/d/1ujCJTvtXVY63Q4-E7IRIuHmTkJ69RdzO/view?usp=sharing</a>

### **5.1.4.2. Organization wide awareness and undertakings on policies with zero tolerance**

#### **I. ANTI-SEXUAL HARASSMENT CELL**



#### **Duties of the Anti-Sexual Harassment Committee**

The Internal Complaint Committee is an educational resource as well as a complaint redressal mechanism for the members of faculty, staff and students of the University. Its mandates are:

1. To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed
2. To advice complainants of means of resolution as specified by the legislation
3. To ensure fair and timely resolution sexual harassment complaints
4. To provide counseling and support service on campus
5. To ensure that students, faculty and staff are provided with current and comprehensive materials on sexual harassment
6. To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment

The committee seeks to inform the campus community of their right to a respectful work and learning environment. It believes that if we practice respect, exercise empathy in our interactions with others so that we do not hurt anyone through what we say or do, then we can create a campus that is free of sexual harassment.



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## **Anti-Sexual Harassment cell – 2017-18**

Date:12.02.2018

### **Circular**

This is to inform all the members of the Anti-Sexual Harasment Committee that a meeting will be held on 19.02.2018 in the Principal room for the academic year 2017-18.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
3. Mrs.A.Rani
- 4..Dr.S. Karpagam



  
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## **Anti Sexual Harassment cell Report**

**2017-2018**

Anti Sexual Harassment cell has been established in Dharmapuram Gnanambigai Government Arts College for Women. Under the auspices of this Club a Special lecture was delivered in the College Premises on 19.02.2018 by Dr. S. Vairamani Shanmugam, M.Sc., M. Ed., M. Phil., Ph.D.,(Zoo), Ph.D., (Education) the Head of the Department of Zoology. D. G. G. A. College(W), Mayiladuthurai. Her Speech centered round “Sexual Harassment faced by women.” The Special Lecture was attended by both the morning and evening session Students, the department heads, Professors, and Assistant Professors, Principal in charge, Dr. G. Ruckmani was in the chair. The coordinator of this club assistant professor Dr. K. Karpagam Dept. of History Compared the events master of ceremony.

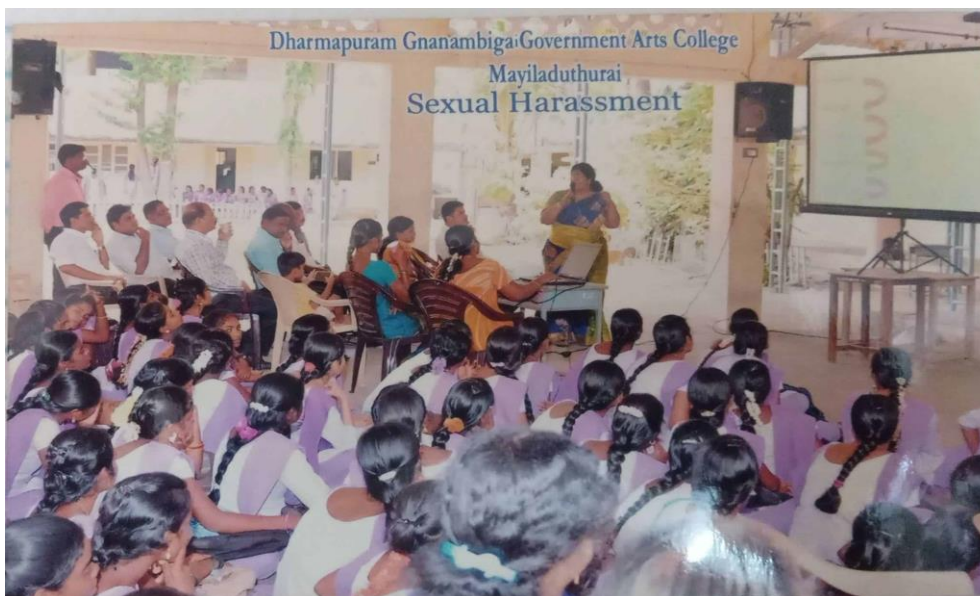


  
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## **Anti-Sexual Harassment cell – 2018-19**

Date: 11.02.2019

### **Circular**

This is to inform all the members of the Anti-Sexual Harassment Committee that a meeting will be held on 18.02.2019 in the Principal room for the academic year 2018-19.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
3. Mrs.A.Rani
4. Dr.M.R.Devaki
5. Dr.P.Ramar



  
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## **Anti Sexual Harassment cell Report**

### **2018-2019**

Anti Sexual Harassment cell has been established in Dharmapuram Gnanambigai Government Arts College for Women. Under the auspices of this Club a Special lecture was delivered in the College Premises on 18.02.2019 by Dr. P. Sakthivel, M.A., M. Phil., Ph.D., the Head of the Department of Political science, Annamalai University. His Speech centered round “The Sexual Harassment faced by women in the work place”. The Special Lecture was attended by both the morning and evening session Students, the department heads, Professors, and Assistant Professors, Principal Dr. D. Aravazhi was in the chair. The coordinator of this club assistant professor Dr. M.R. Devaki Dept. of Tamil Compared the events master of ceremony.



*S. Aravazhi*  
PRINCIPAL,  
Dharmapuram Gnanambigai  
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## **Anti-Sexual Harassment cell – 2019-20**

Date:21.02.2020

### **Circular**

This is to inform all the members of the Anti-Sexual Harassment Committee that a meeting will be held on 27.02.2020 in the Principal room for the academic year 2019-20.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
- 3.Mrs.A.Rani
4. Dr.M.R.Devaki
5. Dr.P.Ramar



  
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## **Anti Sexual Harassment Cell Report**

**2019-2020**

Anti Sexual Harassment Cell has been established in Dharmapuram Gnanambigai Government Arts College for Women. Under the auspices of this Club a Special lecture was delivered in the College Premises on 27.02.2020 by Dr. R. Ilavarasi, M.A., M. Phil., Ph.D., the Head of the Department of Tamil, D. G. G. A. College(W), Mayiladuthurai. His Speech centered round “Women facing Sexual Harassment Problems and Remedies in society”. The Special Lecture was attended by both the morning and evening session Students, the department heads, Professors, and Assistant Professors, Principal Dr. D. Aravazhi was in the chair. The coordinator of this club assistant professor Dr. M.R. Devaki, Dept. of. Tamil Compared the events master of ceremony.



  
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## **Anti-Sexual Harassment cell – 2020-21**

Date: 17.02.2021

### **Circular**

This is to inform all the members of the Anti-Sexual Harassment Committee that a meeting will be held on 24.02.2021 in the Principal room for the academic year 2020-21.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
- 3.Mrs.A.Rani
4. Dr.M.R.Devaki
5. Dr.P.Ramar



  
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## **Anti Sexual Harassment Prevention Club Report**

**2020-2021**

Anti Sexual Harassment Prevention Club has been established in Dharmapuram Gnanambigai Government Arts College for Women. Under the auspices of this Club a Special lecture was delivered in the College Premises on 24.02.2021 by Dr. K. Ramu, M.A., M. Phil., MBA., Ph.D., Associate Professor, Department of Economics, D.G.G.A.College(W), Mayiladuthurai. His Speech centered round “Sexual Harassment and Remedies”. The Special Lecture was attended by both the morning and evening session Students, the department heads, Professors, and Assistant Professors, Principal Dr. D. Aravazhi was in the chair. The coordinator of this club assistant professor Dr. M.R. Devaki, Dept. of. Tamil Compared the events master of ceremony.



  
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## **Anti-Sexual Harassment cell – 2021-22**

Date: 21.04.2022

### **Circular**

This is to inform all the members of the Anti-Sexual Harassment Committee that a meeting will be held on 27.04.2022 in the Principal room for the academic year 2021-22.

#### **Committee Members:**

- 1.Dr.K. Ponni
- 2.Mrs.A.Seethalakshmi
- 3.Mrs.A.Rani
4. Dr.M.R.Devaki
5. Dr.P.Ramar



  
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## **Anti Sexual Harassment Prevention Club Report**

**2021-2022**

Anti Sexual Harassment Prevention Club has been established in Dharmapuram Gnanambigai Government Arts College for Women. Under the auspices of this Club a Special lecture was delivered in the College Premises on 27.04.2022 by Dr.R. M. MEYYAMMAI, M.A., M. Phil., MBA., Ph.D., Assistant Professor, Department of Economics, D.G.G.A.College(W), Mayiladuthurai. His Speech centered round “Sexual Harassment and Remedies”. The Special Lecture was attended by both the morning and evening session Students, the department heads, Professors, and Assistant Professors, Principal Dr. D. Aravazhi was in the chair. The coordinator of this club assistant professor Dr. M.R. Devaki, Dept. of. Tamil Compared the events master of ceremony



  
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## II. ANTI RAGGING CELL



### ANTI RAGGING CELL

As per the guidelines of “Tamil Nadu Prohibition of Ragging Act, 1997” - an act to prohibit ragging in educational institutions in the State of Tamil Nadu, Anti Ragging Cell is functioning in DGGAC since January 2014. Anti ragging committee is constituted and headed by the head of the institution, The Principal along with one coordinator, three representatives of faculty members, deputy warden and one student representative.

#### Activities of the Cell :-

1. Organize Anti ragging awareness programme for the fresher's to curb the menace of ragging in higher educational institution.
2. Creates awareness about ragging and anti ragging cell in the institution by
  - a. Placing Display Board containing information about ragging and contact details of the members of anti ragging cell.
  - b. Printing information in Students calendar about ragging and its punishment.
  - c. Updating information about ragging and anti ragging cell in the college website.
  - d. Placing complaint box for ragging.
3. To take necessary action against the complaints received regarding ragging inside and outside campus.
4. Ensure anti ragging free campus throughout the year.

All the above activities are carried out every year and enclosed are the activities for the academic year 2016-21. The complaint box for ragging is opened every month by the Anti ragging Cell. Till date no major complaints were registered.



**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
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### **Duties of the Anti-Ragging Committee**

1. To meet periodically to discuss and prevent incidences of ragging
2. Educate students on the negativity of ragging which will help them to refrain from such acts
3. Monitor anti – ragging activities in the Institution
4. During the assembly and value education class the students are briefed about ragging and ethos of the college
5. Anti ragging billboard is displayed in the entrance of the college
6. The whole campus is under CCTV surveillance and the movements of the students are monitored
7. Names of those indulging in ragging will be instantly removed from the admission and further action will be taken as per the policy



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## **ANTI-RAGGING CELL – 2017-18**

Date: 27.06.2017

### **Circular**

This is to inform all the members of the Anti-Ragging Committee that a meeting will be held on 04.07.2017 in the Principal room for the academic year 2017-18.

#### **Committee Members:**

- 1.Dr.S.G.Ruckmani
- 2.Dr.K.Ponni
- 3.Mrs. A.Seethalakshmi
- 4.Mrs. A.Anitha
- 5.Mrs.S.Anuratha



  
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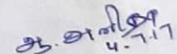


தருமபுரம் ஞானாம்பிகை அரசினர் மகளிர் கலைக்கல்லூரி,  
மயிலாடுதுறை.


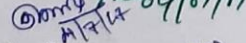
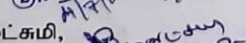
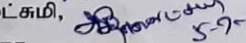
கேலிவதைத் தடுப்பு குறித்து விழிப்புணர்வு

மயிலாடுதுறை தருமபுரம் ஞானாம்பிகை அரசினர் மகளிர் கலைக்கல்லூரியில் 30.06.2017 இன்று கேலி வதை தடுப்பு குறித்து விழிப்புணர்வு (Anti Ragging awareness) நிகழ்ச்சி நடைபெற்றது. இதில் நூலகரும், கேலிவதைத் தடுப்புக்கான கல்லூரி ஒருங்கிணைப்பாளருமான திருமதி.ஆ.அனிதா அவர்கள் வரவேற்புரை நல்கினார். கல்லூரி முதல்வர் (பொ), முனைவர் (திருமதி) எஸ்.ஜி.ருக்மணி அவர்கள் இந்நிகழ்ச்சிக்கு தலைமை உரை வழங்கினார். செல்வி.எஸ்.ராணி, காவல்துறை ஆய்வாளர், அனைத்து மகளிர் காவல் நிலையம், மயிலாடுதுறை அவர்கள் சிறப்புரை ஆற்றினார். இதில் கேலிவதை என்பது குறித்தும், அதனால் ஏற்படும் இன்னல்கள், அதை தடுக்கும் வழிமுறைகள், அதற்கான சட்டங்கள், மாணவிகளிடையே ஏற்படவேண்டிய கமுக உறவுகள் முதலான பல கருத்துகளை மாணவிகளிடையே கலந்துரையாடல் வழிவரை நிகழ்த்தினார். இவ்விழிப்புணர்வில் 500க்கும் மேற்பட்ட முதலாமாண்டு மாணவிகள் பயன்பெற்றனர். இந்நிகழ்ச்சியின் உறுப்பினராக ஆங்கிலத்துறைத் தலைவர் இணைப்பேராசிரியர் முனைவர்.குபொன்னி, ஆங்கிலத்துறை இணைப்பேராசிரியர், முனைவர்.அ. சீத்தாலெட்சுமி, துணை விடுதி காப்பாளர் திருமதி.எஸ்.அனுராதா மற்றும் கல்லூரி பேராசிரியர்களும் கலந்து கொண்டனர். நிகழ்ச்சி தொகுப்பினை உயிர்வேதியியல் துறை கௌரவ விரிவுரையாளர் திருமதி.அனுசூதம் வழங்கினார். நன்றியுரையை கேலிவதைத் தடுப்பிற்கான மாணவர் பிரதிநிதி பி.ஏ., ஆங்கிலத்துறை, செல்வி. செளமியா, வழங்கினார்.

  
முதல்வர்(பொ)

  
ஆ.அனிதா  
(நூலகர்)

குழு உறுப்பினர்கள்

- 1.எஸ்.ஜி.ருக்மணி, 
- 2.கு.பொன்னி 
- 3.அ.சீத்தாலெட்சுமி, 
- 4.எஸ்.அனுராதா 



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### **ANTI-RAGGING CELL – 2017-18**







திருச்சி ஞாயிறு ஜூலை 2, 2017

தினமலர்

7

## பெண் பாதுகாப்பு சட்ட விழிப்புணர்வு முகாம்

மயிலாடுதுறை,  
ஜூலை 2-

கல்லூரி மாணவிகள் பெண்களுக்கான பாதுகாப்பு சட்டங்கள் பற்றிய அறிவை வளர்த்து கொள்ள வேண்டும் என்று பாதுகாப்பு சட்ட விழிப்புணர்வு நிகழ்ச்சியில் வலியுறுத்தப் பட்டது.

மயிலாடுதுறை தருமபுரம் ஞானாம்பிகை அரசு மகளிர் கல்லூரியில் கேலி வதைதடுப்பு குறித்த விழிப்புணர்வு நிகழ்ச்சி நடைபெற்றது. முதல்வர் (பொ) ருக்மணி தலைமை வகித்தார். சிறப்பு விருந்தினராக மயிலாடுதுறை அனைத்து மகளிர் போலீஸ் இன்ஸ்பெக்டர் ராணி கலந்துகொண்டு பேசுகையில் கல்லூரியில் பயிலும்



மயிலாடுதுறை தருமபுரம் ஞானாம்பிகை அரசு மகளிர் கலைக்கல்லூரியில் நடந்த பெண் பாதுகாப்பு சட்ட விழிப்புணர்வு நிகழ்ச்சியில் மகளிர் இன்ஸ்பெக்டர் ராணி பேசினார். அருகில் முதல்வர் (பொ) ருக்மணி மற்றும் பலர்.

மாணவிகள் பெண்கள் பாதுகாப்பிற்காக பல்வேறு சட்டங்கள் உள்ளது.

பெண்பாதுகாப்பு சட்ட திட்டங்களை அறிந்து வைத்துக்கொள்ள வேண்டும். பெண்கள் வெளியே செல்லும்போது கேலி செய்

வதால் ஏற்படும் இன்னல்கள், அதை தடுக்கும் சட்ட வழிமுறைகள் ஆகியவற்றை தெரிந்து வைத்துக் கொள்ள வேண்டும் என்றார்.

இதில் பேராசிரியர் சித்தாலட்சுமி, துணை விடுதி

காப்பாளர் அனுராதா மற்றும் பேராசிரியர்கள், முதலாமாண்டு மாணவிகள் திரளாக கலந்துகொண்டனர். ஒருங்கிணைப்பாளர் அனிதா வரவேற்றார். மாணவி சவுமியா நன்றி கூறினார்.



**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2018-19**

Date: 18.06.2018

### **Circular**

This is to inform all the members of the Anti-Ragging Committee that a meeting will be held on 25.06.18 in the Principal room for the academic year 2018-19.

#### **Committee Members:**

- 1.Dr.S.G.Ruckmani
- 2.Dr.K.Ponni
- 3.Mrs.A.Seethalakshmi
- 4.Mrs.A.Anitha
- 5.Dr.S.Subhulakshmi



  
**PRINCIPAL,**  
Dharmapuram Gnanambigai  
Government Arts College for Women  
Mayiladuthurai-609 001  
D.O Code No. CI 206

DHARMAPURAM GNANAMBIGAI GOVT. ARTS COLLEGE FOR WOMEN,  
MAYILADUTHURAI.

**ANTI RAGGING AWARENESS PROGRAMME**

The Anti -Ragging Cell of Dharmapuram Gnanambigai Govt. Arts College for women, Mayiladuthurai hosted an Anti-Ragging Awareness Programme on Monday, 25.6.18 in the college auditorium. The objective of the programme was to prevent ragging in higher educational institutions as directed by the Higher Education Department, Government of Tamil Nadu and UGC, New Delhi.

Mrs. A.Anitha, Librarian cum Coordinator of Anti Ragging Cell addressed the first year students both the shifts and highlighted the importance to curb ragging in the campus, ethics in senior-junior relationship and helplines available to students inside and outside campus for their immediate rescue, laws and penalty for ragging under Tamilnadu Prohibition of Ragging act 1997. The students were given awareness about the role of Anti-Ragging Committee members and availability of their information in the college calendar, website and information board displayed at the entrance. The students were also informed about the complaint box availability near the Principal room.

**Faculty member-**

Dr. Usha – Principal	04364-223393	<a href="mailto:dggac@yahoo.co.in">dggac@yahoo.co.in</a>
Dr. S.G.Ruckmani (HoD, Tamil)	9487775030	<a href="mailto:dggactamilhod@gmail.com">dggactamilhod@gmail.com</a>
Dr. K.Ponni (HoD, English)	9442547873	<a href="mailto:dggacenghod@gmail.com">dggacenghod@gmail.com</a>
Mrs.A.Seethalakshmi (Associate Prof- English)	9952788103	
Mrs. A.Anitha (Coordinator – Librarian)	9566225861	<a href="mailto:dggaclibrary@gmail.com">dggaclibrary@gmail.com</a>
Dr.S.Subhulakshmi (Depty. Warden)	9486198903	<a href="mailto:drssl2006@gmail.com">drssl2006@gmail.com</a>

**Student member-**

Miss. G.Megala (BSc Maths)	9003892499	<a href="mailto:megala832001@gmail.com">megala832001@gmail.com</a>
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*A. Anitha*  
26.6.18  
Coordinator

*SGR*  
26/06/18  
Principal

**Members-**

Dr. S.G.Ruckmani (HoD, Tamil)	<i>SGR</i> 26/06/18
Dr. K.Ponni (HoD, English)	<i>Ponni</i> 26/6/18
Mrs.A.Seethalakshmi (Associate Prof- English)	<i>Seethalakshmi</i> 26.6.2018
Dr.S.Subhulakshmi (Depty. Warden)	<i>Subhulakshmi</i> 26/6/18





**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2018-19**





**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2019-20**

Date: 12.06.2019

### **Circular**

This is to inform all the members of the Anti-Ragging Committee that a meeting will be held on 17.06.19 in the Principal room for the academic year 2019-20.

#### **Committee Members:**

- 1..Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
- 3.Mrs. V.S.Vijayalakshmi
- 4.Dr.A.Anitha
- 5.Dr.S.Chandra
- 6.Miss.N. Priyadharshini



  
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DHARMAPURAM GNANAMBIGAI GOVT. ARTS COLLEGE FOR WOMEN,  
MAYILADUTHURAI.

**ANTI RAGGING PROGRAMME**

The Anti -Ragging Cell of Dharmapuram Gnanambigai Govt. Arts College for women, Mayiladuthurai hosted an Anti-Ragging Awareness Programme on Monday, 17.6.19 in the college auditorium. The objective of the programme was to prevent ragging in higher educational institutions as directed by the Higher Education Department, Government of Tamil Nadu and UGC, New Delhi.

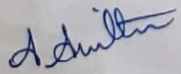
Dr. A.Anitha, Librarian cum Coordinator of Anti Ragging Cell addressed the first year students of both the shifts and highlighted the importance to curb ragging in the campus, ethics in senior-junior relationship and helplines available to students inside and outside campus for their immediate rescue and laws and penalty for ragging under Tamilnadu Prohibition of Ragging act 1997. The students were given awareness about the role of Anti-Ragging Committee members and availability of their contacts in the **college calendar, website and information board** displayed at the entrance. The students were also informed about the **complaint box** availability near the Principal room and students were instructed to submit the Antiragging undertaking form which is available in UGC website.

**Anti Ragging Committee members (Faculty) -**

Dr. D.Aravazhi – Principal	04364-223393	<a href="mailto:dggac@yahoo.co.in">dggac@yahoo.co.in</a>
Dr. A.Anitha (Coordinator – Librarian)	9566225861	<a href="mailto:dggaclibrary@gmail.com">dggaclibrary@gmail.com</a>
Dr. K.Ponni (HoD, English- Member)	9442547873	<a href="mailto:dggacenghod@gmail.com">dggacenghod@gmail.com</a>
Mrs.A.Seethalakshmi (Associate Prof- English- M)	9952788103	<a href="mailto:a.seetha21@gmail.com">a.seetha21@gmail.com</a>
Mrs.V.S.Vijayalakshmi (Associate Prof- English-M)	9443725567	<a href="mailto:dggachishod@gmail.com">dggachishod@gmail.com</a>
Dr. S.Chandra (Depty. Warden- M)	7708643632	<a href="mailto:chandra11478@gmail.com">chandra11478@gmail.com</a>

**Student member–**

Miss. V.Priyadharshini (BSc Biochemistry) 9047553224 [priyadharshini010301@gmail.com](mailto:priyadharshini010301@gmail.com)

  
(Coordinator – Librarian)

  
Principal





**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2019-20**





**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2020-21**

Date: 19.10.2020

### **Circular**

This is to inform all the members of the Anti-Ragging Committee that a meeting will be held on 25.10.2020 in online mode for the academic year 2020-21.

#### **Committee Members:**

- 1..Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
- 3.Mrs. V.S.Vijayalakshmi
- 4.Mrs.A.Rani
- 5.Dr.A.Anitha
6. Dr.R.Illavarasi



  
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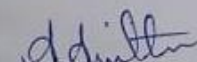
# DHARUMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE FOR WOMEN.

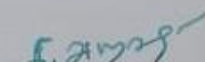
MAILADUTHURAI-609001 Phone: (04364)-223393 Fax: (04364)-227975

## ANTI RAGGING COMMITTEE

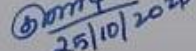
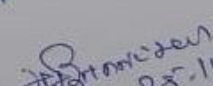
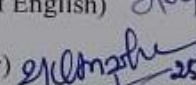
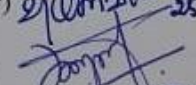
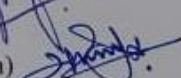
As per the instruction of the Chairman (Head of the institution) of the Antiragging Committee, the online Anti ragging committee meeting was organized by the Coordinator on 25.10.20. The committee members Dr. K.Ponni (HoD English), Mrs.A.Seethalakshmi (Associate Prof. of English), Mrs.V.S.Vijayalakshmi (HoD History), Mrs.A.Rani (Associate Prof. of English) and R. Illavarasi (HOD Tamil cum Deputy Warden) attended the meeting. The minutes of the meeting are –

- 1) Due to COVID Pandemic, it was decided to organize the awareness programme about ragging and role of anti ragging committee in the college among the first year under graduate students in the induction programme to be held on 27 & 28.10.20 by the coordinator.
- 2) To instruct the students and parents to submit the online anti ragging undertaking.
- 3) To organize antiragging awareness programme to all the first year post graduate students on 2.11.2020.

  
Dr. A. Anitha  
(Coordinator)

  
Dr. D. Aravazhi  
(Principal)

### Committee members

1. Dr. K.Ponni (HoD of English)  25/10/2020
2. Mrs.A.Seethalakshmi (Associate Prof. of English)  25.10.2020
3. Mrs.V.S. Vijayalakshmi (HoD of History)  25/10/2020
4. Mrs.A.Rani (Associate Prof. of English) 
5. Dr.R. Illavarasi (HOD Tamil cum Deputy Warden) 



**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2020-21**





**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2021-22**

Date: 30.09.2021

### **Circular**

This is to inform all the members of the Anti-Ragging Committee that a meeting will be held on 04.10.2021 in online mode for the academic year 2021-22.

#### **Committee Members:**

- 1..Dr.K.Ponni
- 2.Mrs.A.Seethalakshmi
- 3.Mrs.V.S.Vijayalakshmi
- 4.Mrs.A.Rani
5. Dr.R.Illavarasi



  
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D.O Code No. CI 206






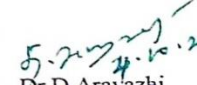
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**GOVERNMENT ARTS COLLEGE FOR WOMEN.**  
MAILADUTHURAI-609001 Phone (04364)-223393 Fax (04364)-227975

### ANTI RAGGING COMMITTEE MINUTES

As per the instruction of the Chairman (Head of the institution) of the Antiragging Committee meeting was organized by the Coordinator on 4.10.21. The committee members Dr. K.Ponni (HoD English), Mrs.A.Seethalakshmi (Associate Prof. of English), Mrs.V.S.Vijayashmi (HoD History), Mrs.A.Rani (Associate Prof. of English), R. Illavarasi (HOD Tamil cum Deputy Warden) and G.Harini (1 year B.A Economics student) attended the meeting. The minutes of the meeting are –

- 1) To organize the awareness programme about ragging and role of anti ragging committee in the college among the first year under graduate students in the induction programme to be held on 11 & 12.10.21 by the coordinator.
- 2) To instruct the students and parents to submit the online anti ragging undertaking.
- 3) To organize antiragging awareness programme to all the first year post graduate students on their first day of the college.

  
Dr. A. Anitha  
(Coordinator)

5.10.21  
4.10.21  
  
Dr. D. Aravazhi  
PRINCIPAL  
Dharmapuram Gnanaambigai  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **ANTI-RAGGING CELL – 2021-22**





## ANTI-RAGGING CELL





### **III. GRIEVANCE REDRESSAL CELL**



**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

#### **Duties of the Grievance Redressal Committee**

1. To accept written grievances from students and staff related to the system.
2. To create and implement a mechanism to handle the reported grievances.
3. To forward the findings to the Management if necessary for further action.
4. To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.
5. To attend to the grievances based on the authenticity and gravity of the criticisms made.
6. To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
7. To convene periodical meetings to discuss whether the grievances have been settled.
8. To make a follow-up of these matters at regular intervals till their final disposal.
9. To maintain strict confidentiality, if necessary.



**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE REDRESSAL CELL – 2017-18**

Date: 27.06.2017

### **Circular**

This is to inform all the members of the Grievance Redressal Committee that a meeting will be held on 04.07.2017 in the Principal room for the academic year 2017-18.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Dr.S.G.Ruckmani
- 3.Mrs.A.Seethalakshmi
- 3.Dr.S. Anuradha



  
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DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)  
MAYILADUTHURAI - 609001

## **GRIEVANCE & REDRESSAL SYSTEM**

**2017-2018**

Grievance Redressal primarily covers the processing of complaints from the students and action taken. During this academic year 2017-2018 our college Grievance Redressal Cell committee includes Dr. S. Anuradha, Assistant Professor of History as in charge, Dr.S.G. Ruckmani Head and Associate Professor of Tamil, Dr.K. Ponni, Head and Associate Professor of English and Mrs.A. Seethalakshmi, Associate Professor of English are members.

During this academic year no major Grievance were received. The main grievance raised by the students was drinking water and college canteen. These grievances were discussed with the principal and members of this cell. Due to summer and the lack of ground water level action has been taken seriously within 15 days the drinking water problem was redressed. Regarding college canteen issue, (which is under court dispute) steps has been taken at the higher level. But this grievance was not redressed. Alternative arrangements were made temporarily.



*F. Suresh*  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE REDRESSAL CELL – 2018-19**

Date: 18.06.2018

### **Circular**

This is to inform all the members of the Grievance Redressal Committee that a meeting will be held on 25.06.18 in the Principal room for the academic year 2018-19.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Dr.S.G.Ruckmani
- 3.Mrs.A.Seethalakshmi
- 3.Dr.S. Anuradha



  
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DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)  
MAYILADUTHURAI - 609001

## **GRIEVANCE & REDRESSAL SYSTEM**

**2018-2019**

Grievance Redressal primarily covers the receipt and processing of complaints from the students, processing of complaints and action taken. During this academic year 2018-2019 our college Grievance Redressal Cell committee includes Dr.S. Anuradha, Assistant Professor of History as in charge, Dr.S.G. Rukmani Head and Associate Professor of Tamil, Dr.K. Ponni, Head and Associate Professor of English and Mrs.A. Seethalakshmi, Associate Professor of English as members.

During this academic year no major Grievance were received. The main grievance raised by the students was college canteen. These grievances were discussed with the principal and members of this cell. Regarding college canteen issue, the New canteen was opened.



  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE REDRESSAL CELL – 2019-20**

Date: 12.06.2019

### **Circular**

This is to inform all the members of the Grievance Redressal Committee that a meeting will be held on 17.06.19 in the Principal room for the academic year 2019-20.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 3.Dr.M.R. Devaki
- 3.Dr.T. Banupriya



  
**PRINCIPAL,**  
Dharmapuram - Gnanambigai  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE & REDRESSAL SYSTEM**

**2019-2020**

Grievance Redressal primarily covers the receipt and processing of complaints from the students, processing of complaints and action taken. During this academic year 2019-2020 our college Grievance Redressal Cell committee includes Dr.T. Banupriya, Physical Director as in charge, Dr. M.R. Devaki, Assistant Professor of Tamil as member.

During this academic year no major Grievance were received.



  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE REDRESSAL CELL – 2020-21**

Date: 19.10.2020

### **Circular**

This is to inform all the members of the Grievance Redressal Committee that a meeting will be held on 25.10.2020 in the Principal room for the academic year 2020-21.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 3.Dr.M.R. Devaki
- 3.Dr.T. Banupriya



  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE & REDRESSAL SYSTEM**

**2020-2021**

Grievance Redressal primarily covers the receipt and processing of complaints from the students and action taken. During this academic year 2020-2021 our college Grievance Redressal Cell committee includes Dr.T. Banupriya, Physical Director as in charge, Dr.M.R. Devaki, Assistant Professor of Tamil as member. During this academic year no major Grievance were received due to Covid-19 lockdown.

### **Grievance and Redressal Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.T. Banupriya	Co-ordinator	Physical Director	9500202095
3.	Dr.M.R. Devaki	Member	Assistant Professor of Tamil	6369353730
4.	Dr.K.Ponni	Member	HOD, English	9442547873



  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
**MAYILADUTHURAI - 609001**

## **GRIEVANCE REDRESSAL CELL – 2021-22**

Date: 06.10.2021

### **Circular**

This is to inform all the members of the Grievance Redressal Committee that a meeting will be held on 13.10.2021 in the Principal room for the academic year 2021-22.

#### **Committee Members:**

- 1.Dr.K.Ponni
- 2.Dr.T. Banupriya
- 3.Dr.M.R. Devaki



  
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**MAYILADUTHURAI - 609001**

## **GRIEVANCE & REDRESSAL SYSTEM**

**2021-2022**

Grievance Redressal primarily covers the processing of complaints from the students and action taken. During this academic year 2021-2022 our college Grievance Redressal Cell committee includes Dr.T. Banupriya, Physical Director as in charge , Dr.M.R. Devaki, Assistant Professor of Tamil , Dr.K. Ponni, Head and Associate Professor of English as members.

During this academic year no major Grievance were received.

### **Grievance and Redressal Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D. Aravazhi	Chairperson	Principal	04364-223393
2.	Dr. T. Banupriya	Co-ordinator	Physical Director	9500202095
3.	Dr.M.R. Devaki	Member	Assistant Professor of Tamil	6369353730
4.	Dr.K.Ponni	Member	HOD, English	9442547873



  
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### **5.1.5.3. Mechanisms for submission of online/ offline students' grievances**

Anyone with a genuine grievance may lodge their complaint to GRC along with necessary documents, if any. The grievance shall be reported by using any of the following modes:

- Report submission in person by approaching the chairman of the Committee.
- Through e-mail to the members of the Grievance Redressal Committee.
- Writing to the Chairman, Grievance Redressal Committee.

#### **Grievance redressal mechanism**

- After the receipt of the application from the aggrieved, the chairman of GRC shall fix the date, time and venue of the meeting after having a discussion with the members.
- The meeting shall be scheduled within ten days of receipt of the application.
- All relevant papers shall be circulated as hard / soft copy to all the members on or before the date of the meeting.
- After fixing of the date of the meeting, a hard copy of the notice must be sent to the applicant to be present in the meeting and convey her grievances before the Committee and the acknowledgement of receipt would be placed on record.
- In case of a minor student (applicant), the student may be accompanied by his or her natural / legal guardian (either father or mother). No other person shall be allowed to the meeting.
- The Committee members are expected to deliberate upon the case, the grievance of the applicant and the rules laid down by the institute. The brief facts, evidences and final recommendations by the Committee members shall be recorded in the format of minutes of the meeting.
- The minutes shall be circulated to all the members of the Grievance Committee for their signatures.
- The decision of the Grievance Committee shall be communicated in writing to the applicant at the earliest.

**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (W)  
MAYILADUTHURAI**

**GRIEVANCES REPORT**

1) User Type (staff / student)	-	<input type="text"/>
2) Department	-	<input type="text"/>
3) Full name	-	<input type="text"/>
4) Gender	-	<input type="text"/>
5) Email Id	-	<input type="text"/>
6) Mobile No.	-	<input type="text"/>
7) Subject	-	<input type="text"/>
8) Description	-	<input type="text"/>
9) Incidence Date	-	<input type="text"/>





**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
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#### **5.1.4.4. Timely redressal of the grievances through appropriate committees**

##### **1. DGGA/ANTI-SEXUAL HARASSMENT /2017-2018/COMMITTEE**

###### **Anti-Sexual Harassment Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. S.G.Rukmani	Chairperson	Principal(i/c)	9787632537
3.	Dr.K.Ponni	Member	HOD, English	9442547873
4.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
5.	Dr.S. Karpagam	Co-ordinator	Assistant Professor History	9600483951

###### **Minutes of the meeting:**

1. Principal welcomed all the committee members.
2. Principal informed the members to provide the awareness of sexual-harassment among the women at College campus on 19.02.2018
3. The committee noted that no complaint of sexual harassment against any students has been received.
4. The meeting concluded with vote of thanks.



  
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## **2. DGGA/ANTI-SEXUAL HARASSMENT /2018-2019/COMMITTEE**

### **Anti-Sesual Harassment Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. S.G.Rukmani	Chairperson	Principal(i/c)	9787632537
2.	Dr.K.Ponni	Member	HOD,English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Dr.M.R.Devaki	Co-ordinator	Assistant Professor Tamil	6369353730
5.	Dr.P.Ramar	Member	Assistant Professor History	9442424244

### **Minutes of the meeting:**

1. Principal welcomed all the committee members.
2. The meeting discussed the policies of sexual misconduct and sexual harassment.
3. Principal insisted the members to educate the students about sexual harassment on 18.02.2019.
4. The meeting concluded with vote of thanks.



  
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### **3. DGGA/ANTI-SEXUAL HARASSMENT /2019-2020/COMMITTEE**

#### **Anti-Sexual Harassment Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D. Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.K.Ponni	Member	HOD,English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Dr.M.R.Devaki	Co-ordinator	Assistant Professor Tamil	6369353730
5.	Dr.P.Ramar	Member	Assistant Professor History	9442424244

#### **Minutes of the meeting:**

1. Committee convener welcomed all the committee members.
2. The meeting discussed the policies of sexual misconduct and sexual harassment.
3. Principal insisted the members to educate the students about sexual harassment on 27.02.2020.
4. The meeting concluded with vote of thanks.



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## **5. DGGA/ANTI-SEXUAL HARASSMENT /2020-2021/COMMITTEE**

### **Anti-Sexual Harassment Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D. Aravazhi	Chairperson	Principal(i/c)	04364-223393
2.	Dr.K.Ponni	Member	HOD,English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Dr.M.R.Devaki	Co-ordinator	Assistant Professor Tamil	6369353730
5.	Dr.P.Ramar	Member	Assistant Professor History	9442424244
6.	Mrs.A.Rani	Member	Associate Professor English	9442552195

### **Minutes of the meeting:**

1. Committee convener welcomed all the committee members.
2. The meeting discussed the policies of sexual misconduct and sexual harassment.
3. Principal insisted the members to educate the students about sexual harassment .
4. The committee noted that no complaint of sexual harassment against any students has been received.
5. The meeting concluded with vote of thanks.



  
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#### **5.1.4.4. Timely redressal of the grievances through appropriate committees**

#### **4. DGGA/ANTI-SEXUAL HARASSMENT /2021-2022/COMMITTEE**

##### **Anti-SexualHarassment Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D. Aravazhi	Chairperson	Principal	04364-223393
2..	Dr.K.Ponni	Member	HOD,English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Dr.M.R.Devaki	Co-ordinator	Assistant Professor Tamil	6369353730

##### **Minutes of the Meeting:**

1. Principal welcomes all the committee members.
2. The meeting was about the discussion of conducting a program on “self defense for women”
3. Our committee members decided to conductself defense program for women to educate the students about self defense skills, as the case of gender violence are on rise.
4. The meeting concluded with vote of thanks.



  
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## **5. DGGA/ANTI-RAGGING/2017-2018/COMMITTEE**

### **Anti-Ragging Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr.Bernice Bennett	Chairperson	Principal	9787632537
2.	Dr.S.G.Ruckmani	Member	HOD, Tamil	9487775030
3.	Dr.K.Ponni	Member	HOD,English	9442547873
4.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
5.	Mrs.A.Anitha	Co-ordinator	Librarian	9566225861
6.	Mrs.S.Anuratha	Member	Depty. Warden	8610833055

### **Minutes:**

1. Principal enquired all the members about any Ragging incidents happened in the college and every one felt happy that no single incident noticed.
2. Principal madetheprogrammeco-coordinators and college Union Bearers to actively monitor first year students and to regulate healthy interaction with seniors.
3. Principal instructed the mentorsto monitor the I<sup>st</sup> year students during fresher's Day.
4. The meeting concluded with vote of thanks.



  
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**6. DGGA/ANTI-RAGGING/2018-2019/COMMITTEE**

**Anti-Ragging Committee Members:**

Sl. No.	Chairperson and Committee Members	Position	Designation	Phone Number
1.	Dr. Usha	Chairperson	Principal	04364-223393
2.	Dr.S.G.Ruckmani	Member	HOD, Tamil	9487775030
3.	Dr.K.Ponni	Member	HOD, English	9442547873
4.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
5.	Mrs.A.Anitha	Co-ordinator	Librarian	9566225861
6.	Mrs.S.Subhulakshmi	Member	Depty. Warden	9486198903
7.	Miss.G.Megala	Student Member	Student	9003892499

**Minutes:**

1. An anti ragging committee has been constituted for which the principal of the college is the chairman and there are four members of the committee.
2. Principal requested all HODs to detail the Students Hand Book to the first year. The mentors instructed the II and III year students to have healthy interaction with I<sup>st</sup> year students so that the students will not involve in any kind of ragging.
3. Principal instructed that banners were to be displayed related to anti ragging at the college entrance.
4. Principal requested the members to make the college a ragging free college.
5. The meeting concluded with vote of thanks.



  
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**7. DGGA/ANTI-RAGGING/2019-2020/COMMITTEE**

**Anti-Ragging Committee Members:**

Sl. No.	Chairperson and Committee Members	Position	Designation	Phone Number
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.K.Ponni	Member	HOD, English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Mrs.V.S.Vijayalakshmi	Member	Associate Professor History	9443725567
5.	Dr.A.Anitha	Co-ordinator	Librarian	9566225861
6.	Dr.S.Chandra	Member	Depty. Warden	7708643632
7.	Miss.N. Priyadharshini	Student Member	Student	-

**Minutes:**

1. The Union bearers assigned to find out the academic problems and hostel problems with involvement of any student in ragging activities.
2. Principal requested to intimate to the parents immediately if the student showing any kind of misbehavior in the class.
3. Principal advised the coordinator of the club of value practices to imbibe cultural values in the students.
4. He also pleaded on the importance of character building and the significance of moral integrity for the young generation.
5. The meeting concluded with vote of thanks.



  
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**DHARMAPURAM GNANAMBIGAI GOVERNMENT ARTS COLLEGE (WOMEN)**  
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Date: 25.10.2020

**8. DGGA/ANTI-RAGGING/2020-2021/COMMITTEE**

**Anti-Ragging Committee Members:**

Sl. No.	Chairperson and Committee Members	Position	Designation	Phone Number
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.K.Ponni	Member	HOD, English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Mrs.V.S.Vijayalakshmi	Member	Associate Professor History	9443725567
5.	Dr.A.Anitha	Co-ordinator	Librarian	9566225861
6.	Dr.R.Illavarasi	Member	Depty. Warden	9486631237

**Minutes:**

1. Principal requested all HODs to ensure the safety of students and staff while at the campus.
2. Principal insisted all HODs to ensure the necessary resources and infrastructure, are in place that protect the health and safety of the personnel and the students.
3. He also pleaded on the importance of Physical distancing of at least 1 metre between students including spacing of desks, frequent hand and respiratory hygiene, mask use, ventilation during their presence to limit exposure.
4. Mentors should educate students on COVID-19 prevention measures.
5. The meeting concluded with vote of thanks.



  
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**9. DGGA/ANTI- RAGGING/2021-2022/COMMITTEE**

**Anti-RaggingCell Committee Members:**

Sl. No.	Chairperson and Committee Members	Position	Designation	Phone Number
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.K.Ponni	Member	HOD,English	9442547873
3.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103
4.	Mrs.A.Anitha	Co-ordinator	Librarian	9566225861
5.	Mrs.V.S.Vijayalakshmi	Member	HOD, History	9443725567
6.	Dr.R.Illavarasi	Member	Depty. Warden	9487006281
7.	Miss.G.Harini	Member	Student	9345689488

**Minutes:**

1. The principal welcomed all the members and briefed about the agenda of the meeting .
2. The principal interacted with the hostel warden and programme co-coordinators to find out any unpleasant event happened in the campus and in hostel.The hostel warden reported that the freshers were regulated to have a friendly environment with the senior students. Permission was given to celebrate Hostel Day.
3. Principal expressed happiness that no single incident of ragging noticed in the college.
4. The meeting concluded with vote of thanks.



  
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## **10. DGGA/ANTI-GRIEVANCE AND REDRESSAL/2017-2018/COMMITTEE**

### **Anti- Grievance and Redressal Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr.Bernice Bennett	Chairperson	Principal	9787632537
2.	Dr.S. Anuradha	Co-ordinator	Assistant Professor of History	8610833055
3.	Dr.S.G.Ruckmani	Member	HOD, Tamil	9487775030
4.	Dr.K.Ponni	Member	HOD,English	9442547873
5.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103

### **Minutes:**

1. Principal welcomed all the committee members
2. The principal informed that some students have complained about the library timings.
3. Students want the library after college timings.
4. Principal requested all the members to extend the library timings.
5. The meeting concluded with vote of thanks.



  
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**11. DGGA/ANTI-GRIEVANCE AND REDRESSAL/2018-2019/COMMITTEE**

**Anti- Grievance and Redressal Committee Members:**

Sl. No.	Chairperson and Committee Members	Position	Designation	Phone Number
1.	Dr. Usha	Chairperson	Principal	04364-223393
2.	Dr.S. Anuradha	Co-ordinator	Assistant Professor of History	8610833055
3.	Dr.S.G.Ruckmani	Member	HOD, Tamil	9487775030
4.	Dr.K.Ponni	Member	HOD, English	9442547873
5.	Mrs.A.Seethalakshmi	Member	Associate Professor English	9952788103

**Minutes:**

- 1.Principal welcomed all the committee members
2. The students complained that the cleanliness in toilets is to be improved.
3. The principal and the committee members discussed to improve the hygiene condition of the toilets by outsource services.
4. The meeting concluded with vote of thanks.



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## **12. DGGA/GRIEVANCE AND REDRESSAL/2019-2020/COMMITTEE**

### **Anti- Grievance and Redressal Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.T. Banupriya	Co-ordinator	Physical Director	9500202095
3.	Dr.M.R. Devaki	Member	Assistant Professor of Tamil	6369353730
4.	Dr.K.Ponni	Member	HOD,English	9442547873

### **Minutes:**

1. Principal welcomed all the committee members
2. Students have complaint about that drinking water facility .
3. The Principal and the committee member discussed about servicing of RO water facilities in the college campus.
4. The meeting concluded with vote of thanks.



  
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### **13. DGGG/GRIEVANCE AND REDRESSAL/2020-2021/COMMITTEE**

#### **Grievance and Redressal Committee Members:**

<b>Sl. No.</b>	<b>Chairperson and Committee Members</b>	<b>Position</b>	<b>Designation</b>	<b>Phone Number</b>
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.K.Ponni	Member	HOD, English	9442547873
3.	Dr.T. Banupriya	Co-ordinator	Physical Director	9500202095
4.	Dr.M.R. Devaki	Member	Assistant Professor of Tamil	6369353730

#### **Minutes:**

1. Principal welcomed all the committee members.
2. Students have complaint about the cleanliness of college campus.
3. The Principal and the committee member discussed about appointing additional sweeper for the new blocks.
4. During this academic year no major Grievance were received due to Covid-19 lockdown.
5. The meeting concluded with vote of thanks.



  
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**14. GRIEVANCE REDRESSAL/2021-2022 /COMMITTEE**

**Anti-Grievance and Redressal Committee Members:**

Sl. No.	Chairperson and Committee Members	Position	Designation	Phone Number
1.	Dr. D.Aravazhi	Chairperson	Principal	04364-223393
2.	Dr.K.Ponni	Member	HOD, English	9442547873
3.	Dr.T. Banupriya	Co-ordinator	Physical Director	9500202095
4.	Dr.M.R. Devaki	Member	Assistant Professor of Tamil	6369353730

**Minutes:**

1. Principal welcomed all the committee members
2. Students have complaints that the sports facilities are not Sufficient.
3. The principal and committee members discussed to improve sports department.
4. The meeting concluded with vote of thanks.



  
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