

# DHARMAPURAM GNANAMBIGAI GOVERNMENT

## ARTS COLLEGE, MAYILADUTHURAI

### Internal Quality Assurance Cell (IQAC)

#### Submission of Annual Quality Assurance Report (AQAR)

#### For The Year 2010-2011

##### Part – A

##### I. Details of the Institution

1.1 Name of the Institution

Dharmapuram Gnanambigai Government Arts College  
for Women

1.2 Address Line 1

Dharmapuram Road,

City/Town

Mayiladuthurai, Nagapattinam

State

Tamil Nadu

Pin Code

609001

Institution e-mail address

dggac@yahoo.co.in

Contact Nos.

04364 223393

Name of the Head of the Institution

Dr.G.HEMALATHA, M.Sc, M.PHIL., PH.D

Tel. No. with STD Code:

Mobile:

9444946334

Name of the IQAC Co-ordinator:

Mrs.A.RANI MA.,M.Phil.,

IQAC e-mail address:

dggiaqc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOGN 10047

1.4 NAAC Executive Committee No. & Date:

March 31, 2007/RA/006

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)*

1.5 Website address:

www.dggacollege.edu.in

Web-link of the AQAR:

http://www.dggacollege.edu.in/AQAR2010-11.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Three star		2000	5 years
2	2 <sup>nd</sup> Cycle	B <sup>+</sup>	75-80	2007	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

05/07/ 2000

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2010-2011

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Nil

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Bharadhidasan University,  
Tiruchirapalli-620024

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other(*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

community representatives

X

2.7 No. of Employers/ Industrialists

X

2.8 No. of other External Experts

2

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

1

Non-Teaching Staff Students

2

Alumni

1

Others

X

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

X

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

1

International

X

National

X

State

X

Institution Level

✓

(ii) Themes

Effective Teaching Techniques

2.14 Significant Activities and contributions made by IQAC

The IQAC planned and executed multidisciplinary development activities of the college such as improving the quality of teaching and learning and student support activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

**The following were the specific plan of action/decisions charted out by the IQAC during 2010-11**

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>▪ To conduct (preferably during February, 2011) department association meetings by inviting experts / eminent person in the subject of relevance and formerly inaugurate the departmental activities for the academic year.</li>   <li>▪ Faculty members to write proposals as to receive grant from state / national bodies such as UGC, DST, DBT, TNSSTC, TANSICHE, FIST, Science city etc. and to organize state / national level seminars / symposia / conferences etc.</li>   <li>▪ Staff to draft proposals for receiving grant from government funding agencies and organize workshops for the students.</li>   <li>▪ To conduct training programmes to improve the soft skills of the students to meet the employability.</li>   <li>▪ The departments to arrange for institutional / industrial visits for students.</li> </ul>	<p>The department associate meeting were held during February 2011 by inviting subject experts.</p> <p>Faculty members have written the project proposal to TANSICHE. The staff concerned are keep in touch with the Joint Secretary Office, UGC Regional Office, Hyderabad so as to monitor the process of sanction and receive the grant at the earliest possible as a measure to keep track of the process of the submitted proposal.</p> <p>Staff draft proposals for receiving grant from government funding agencies but yet to receive the fund.</p> <p>The students were given training on leadership skills, multimedia training, soft skills training and the methods to face the interview. The students were allowed to attend offcampus placements conducted by TCS and E-Publication company.</p> <p>The Department of Zoology has arranged a various industrial visit to give awareness about the various scientific techniques.</p>

<ul style="list-style-type: none"> <li>▪ The college UGC committee - to make necessary arrangements / draft proposals to UGC and receive grants particularly through „Merged Scheme“.</li>   <li>▪ To take initiatives towards updating/elevating the college status from “a college teaching UG courses only” to “a college teaching PG courses”. This will enable/entitle the college to receive more UGC fund.</li>   <li>▪ To receive feedback from the passed out students. It is suggested as an activity that would help in improving / sharpening the future academic activities of the college as well as to sort out student problems.</li>   <li>▪ The activities of Old Student’s Association (OSA) are insisted. The association funds are to be used for the developmental activities of the college.</li>   <li>▪ Campus interviews to be brought by the departments to augment the employment of rural students.</li>   <li>▪ The staff members shall be encouraged to use LCD / OHPs in their classes for effective teaching. The departments that do not possess LCD /OHP facilities shall write proposals seeking funds from UGC. Besides, the departments are</li> </ul>	<p>The fund can be utilized for building /sports facilities etc. Also, grant from UGC has been used to support / conduct remedial classes for students. Dr.V.S. Vijayalakshmi, Assistant Professor, Department of History was nominated as the Convenor of the College of UGC Committee. She shall be co-opted by other members of the UGC Committee.</p> <p>A proposal has been sent to the Directorate of Collegiate Education for starting 2 PG Courses.</p> <p>The feedbacks were received from the old students and consolidated to known the job opportunities for the given existing syllabus</p> <p>The Old Student’s Association appointed temporary watchman and plastic chairs were brought out of this fund.</p> <p>The students were sent to Off Campus interviews. A few students have got employment through these interviews.</p> <p>The Staff members prepared LCD preparation in their subjects and is maintained in the department for effective teaching.</p>
--	--

<p>instructed to issue books to the students from the department library and maintain a record accordingly.</p> <ul style="list-style-type: none"> <li>▪ Necessary Health related workshops to be conducted to improve the health of adolescent girls as this is a women's college.</li> </ul>	<p>Many Health Programmes were conducted to improve the health of adolescent girls.</p>
--	---

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Remedial measures for the academic activities were discussed.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	03	Nil	Nil	Nil
UG	09	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
<b>Total</b>	12	Nil	Nil	12
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil



- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. Skill based subjects were reduced from 6 to 3.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
57	47	10	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
47	14	10	Nil	Nil	Nil	Nil	Nil	57	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

35

13

8

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	X	X	37
Presented papers	X	X	33
Resource Persons	X	X	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Innovations in student support services**

- The Placement Cell supports the students in getting placements.
- Moral and ethical values such as social justice, gender perspective, eco consciousness, humanism, sense of equality and dignity of labour are inculcated in the minds of students through the community-oriented extension services carried out by the institution.
- Civic responsibilities are inculcated through NSS and SSL.
- Various committees such as Students' Council Cell, Fine arts committee, Red ribbon club Red cross society, Rotaract and Exnora clubs exist to ensure service nature of the students.

**Innovations in Research, Consultancy and Extension**

- The faculty members frequently contribute to international peer-reviewed national and international journals.
- The faculty applying for the major and minor research projects funded by UGC and other agencies is on an increasing trend.
- The institution motivates the students to donate blood by organising blood-donation camps.

**Innovative Infrastructure**

ICT and internet facility is enhanced.

The functional college website (www.dggacollege.com) provides a clear insight of the college.

Library is enriched with the many reference and text books.

Decentralized administration, participatory management, office automation, teacher friendly management and feedback mechanism are the distinguishing features of the college.

2.7 Total No. of actual teaching days

160

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Not applicable

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11

X

X

85%

## 2.10 Average percentage of attendance of students

## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil	65	6.1	94	-	-	100
M.A Tamil	30	17	83	-	-	100
B.A English	68	-	7	55	4	97.05
B.A History	64	4	50	12	-	96.87
M.A History	19	1	19	-	-	100
B.A Economics	81	-	74	7	-	100
M.A Economics	16	-	16	-	-	100
B.Sc Physics	31	6	81	-	-	88
B.Sc Zoology	31	6	94	-	-	100
B.Sc Maths	79	14	51	7	3	76
B.Sc Computer Science	45	22	78	-	-	100
B.Sc Bio Chemistry	46	13	87	-	-	100

## 12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC conducts meeting with the stake holders to monitor the teaching and learning process.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	X
HRD programmes	X
Orientation programmes	5
Faculty exchange programme	X
Staff training conducted by the university	1
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	2
Others	X

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	5	X	X
Technical Staff	7	6	X	X

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC motivates the faculty to do research. Research is taken up by the science faculty to balance the ecofriendly environment. IQAC strives bring innovations in the existing process in agriculture, health and waste management research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	X	X	X	1
Outlay in Rs. Lakhs	X	X	X	100000

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	X	3	X
Non-Peer Review Journals	X	10	X
e-Journals	X	X	X
Conference proceedings	X	20	X

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	X	X	X	X
Minor Projects	X	X	X	X
Interdisciplinary Projects	X	X	X	X
Industry sponsored	X	X	X	X
Projects sponsored by the University/ College	X	X	X	X
Students research projects <i>(other than compulsory by the University)</i>	X	X	X	X
Any other(Specify)	X	X	X	X
Total	X	X	X	X

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	X	X	X	X	1
Sponsoring agencies	X	X	X	X	X

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	X
	Granted	X
International	Applied	X
	Granted	X
Commercialised	Applied	X
	Granted	X

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	1	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="checkbox"/>	State level	<input type="checkbox"/>
National level	<input checked="" type="checkbox"/>	International level	<input checked="" type="checkbox"/>

3.24 No. of Awards won in NCC:

University level	<input checked="" type="checkbox"/>	State level	<input type="checkbox"/>
National level	<input checked="" type="checkbox"/>	International level	<input checked="" type="checkbox"/>

3.25 No. of Extension activities organized

University forum	<input type="checkbox"/>	12	College forum	<input type="checkbox"/>	4
NCC	<input checked="" type="checkbox"/>		NSS	<input type="checkbox"/>	14
			Any other	<input type="checkbox"/>	X

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- College Students Social League (SSL) visited orphanage to donate things
- NSS camp of the students in two villages to do various extension activities like medical camps, cleaning the temples, veterinary camps, leprosy and diabetic awareness camps.
- Red ribbon club of the institution conducted blood donation camp and AIDS awareness camp.
- Exnora conducted awareness camp on global warming , hazards of plastics, solid waste management and about home gardens.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13,242 sq.mt	X	X	13242



Class rooms	43	X	X	43
Laboratories	8	X	X	8
Seminar Halls	1	X	X	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	235	48	UGC and State	283
Value of the equipment purchased during the year (Rs. in Lakhs)	500000	1,50,000	UGC and State	650000
Others	X	X	X	X

#### 4.2 Computerization of administration and library

The entire administrative department was computerised with net facilities.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12643	482245	1452	107403	14095	589648.5
Reference Books	11003	160169	203	87036	12206	247205
e-Books	X	X	X	X	X	X
Journals	13	60000	1	3000	14	63000
e-Journals	X	X	X	X	X	X
Digital Database	X	X	X	X	X	X
CD & Video	08	X	X	X	08	X
Others (specify)	X	X	X	X	X	X

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	43	2	2	1	X	2	10	X
Added	3	X	X	X	X	X	X	X

Total	46	2	2	1	X	2	10	X
-------	----	---	---	---	---	---	----	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i) ICT 100000

ii) Campus Infrastructure and facilities 1900000

iii) Equipments 150000

iv) Others X

**Total :** 2150000

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC gives the awareness about the scholarships and other support services

5.2 Efforts made by the institution for tracking the progression

Each department maintains the track record of the students in terms of curricular, cocurricular and extra curricular activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1700	92	X	X

(b) No. of students outside the state

X
---

(c) No. of international students

X
---

Men

No	%
X	

Women

No	%
1792	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1	210	1	400	1	611	1	224	2	414	2	643

Demand ratio 655:4333(U.G)/90:241(P.G) Dropout % 1.45%(U.G), 3.21%(P.G)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The students are motivated by the faculty to take competitive examination.
--

No. of students beneficiaries

500
-----

5.5 No. of students qualified in these examinations

NET	<input checked="" type="checkbox"/>	SET/SLET	<input checked="" type="checkbox"/>	GATE	<input checked="" type="checkbox"/>	CAT	<input checked="" type="checkbox"/>
IAS/IPS etc	<input checked="" type="checkbox"/>	State PSC	<input checked="" type="checkbox"/>	UPSC	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

5.6 Details of student counselling and career guidance

Career guidance cell is functioning effectively in the college campus to guide the students to on campus and offcampus placements. The cell motivates the students in developing leadership qualities,multimedia training and softskill development . A training on facing the interview was also conducted.
--

No. of students benefitted

500

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	X	X	3

### 5.8 Details of gender sensitization programmes

NIL

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

3

National level

2

International level

X

No. of students participated in cultural events

State/ University level

1

National level

X

International level

X

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

1

National level

1

International level

X

Cultural: State/ University level

X

National level

X

International level

X

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	20	4000
Financial support from government	1500	3407113
Financial support from other sources	15	20000
Number of students who received International/ National recognitions	X	X

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Toilet facilities are enhanced by constructing new toilets.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The vision of the institute is empowerment of women through higher education.

The mission of the institute is knowledge for professional competence, humility for social commitment, truth to be the source of life. To strengthen the youth through sincere academic pursuit and to cater to the needs of socio economically backward women of the locality

#### 6.2 Does the Institution has a management Information System

Yes. The hierarchy is the Principal to HODs. HODs to faculty members and then to the students. In the administration the Bursar and the office superindent to office staff. All supporting staff comes under the next level.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The university updates the syllabus once in every three years. The college recommends to revise the syllabus based on the current job requirements to meet the global standards.

#### 6.3.2 Teaching and Learning

An academic calendar is prepared well in advance and there is an active involvement of all HODs and faculty members to plan for the entire semester. The IQAC monitors the teaching learning process to make it effective.

#### 6.3.3 Examination and Evaluation

Internal assessment is done based on the quiz programmes, mini projects, case studies and other innovative processes depending upon the course the student belongs.

#### 6.3.4 Research and Development

The faculty are motivated by IQAC to research by promoting project proposals and guidance to PG and PH.D students

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution enjoys a collection of 40,000 reference and text books. Each year through the state fund and UGC fund books are purchased. The ICT and Physical infrastructure and instruments are also added as per the requirement with the funds from the state and UGC.

#### 6.3.6 Human Resource Management

The human resource is best managed whenever there is a necessity arises.

### 6.3.7 Faculty and Staff recruitment

More number of faculty with doctorates and SLET/NET are recruited by the government. The faculty are motivated to do their Ph.D and clear SLET/NET.

### 6.3.8 Industry Interaction / Collaboration

The faculty are trained in industry to have best knowledge of subject.

### 6.3.9 Admission of Students

Single window system is followed in admission of students. Tamil Nadu Government's reservation policy is followed.

## 6.4 Welfare schemes for

Teaching	Group Insurance Schems
Non teaching	Group Insurance Schems
Students	Group Insurance Schems

## 6.5 Total corpus fund generated

Principal

## 6.6 Whether annual financial audit has been done

Yes

No

## 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	X	Yes	Faculty
Administrative	Yes	X	No	X

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University follows online result publishing system. The internal marks are accepted in the format of a CD from the college to have an efficient valuation system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University insists on Autonomous state of the institution, due to very less strength of the permanent faculty it is not yet applied for the autonomous state.

6.11 Activities and support from the Alumni Association

Old students Association is functioning well in the institution. The fund generated is utilized for various developmental activities

6.12 Activities and support from the Parent – Teacher Association

Parent Teachers Association is functioning well for the growth of the institution.

6.13 Development programmes for support staff

Development programmes for supporting staff such as awareness camp about cleanliness and maintenance of the environment was arranged

6.14 Initiatives taken by the institution to make the campus eco-friendly

Each department is given a space for tree plantation. The existing trees and plants are protected.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The decentralized administration in some of the activities, more power to the Heads of the departments have created positive impact on the functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The planned developmental actions are achieved.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Given in Annexure I

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Tree inside our campus be protected and new trees are planted .

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Well qualified and Experienced Faculty  
Weekness: Lack of infrastructure such as class rooms and labs.  
Opportunities: empowerment of rural women through education  
Threats: Lack of language proficiency and knowledge about health.

## 8. Plans of institution for next year

- To conduct (preferably during February, 2012) department association meetings by inviting experts / eminent person in the subject of relevance and formerly inaugurate the departmental activities for the academic year.
- Faculty members to write proposals as to receive grant from state / national bodies such as UGC, DST, DBT, TNSSTC, TANSICHE, FIST, Science city etc. and to organize state / national level seminars / symposia / conferences etc.

Staff to draft proposals for receiving grant from government funding agencies and organize workshops for the students.

- To conduct training programmes to improve the soft skills of the students to meet the employability.
- The departments to arrange for institutional / industrial visits for students.
- The college UGC committee - to make necessary arrangements / draft proposals to UGC and receive grants particularly through “Merged Scheme”.
- To take initiatives towards updating/elevating the college status from “a college teaching UG courses only” to “a college teaching PG courses”. This will enable/entitle the college to receive more UGC fund.
- The activities of Old Student’s Association (OSA) are insisted. The association funds are to be used for the developmental activities of the college.
  - Campus interviews to be brought by the departments to augment the employment of rural students.
  - The staff members shall be encouraged to use LCD / OHPs in their classes for effective teaching. The departments that do not possess LCD /OHP facilities shall write proposals seeking funds from UGC. Besides, the departments are instructed to issue books to the students from the department library and maintain a record accordingly.
  - Necessary Health related workshops to be conducted to improve the health of adolescent girls as this is a women’s college.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

## Annexure I

### Best Practices

**1. Title:** Inclusive Education for the Differently abled & Socioeconomically Disadvantaged.

**2. Goal:**

- It endeavours to promote an atmosphere of socio-economic justice on campus.
- It is an attempt to meet the global requirement of human rights obligations committed by the our welfare state and the nation.

**3. The context:**

IQAC members of the college feel deeply concerned by finding in 2011 census that 2.1 percent people in India are differently abled. The students of this institution are from socio economically backward region. Hence, they are often faced with awesome disadvantageous position. Having been faced with such challenging issues, we have decided to take up the cause of inclusive education policies and programme to lessen the difficulties of such students and to instill in them a sense of dignity,

**4. The Practice:**

As for helping the socio-economically disadvantaged group of students, the college has adopted the practice of generously granting all the financial facilities provided by the state and central governments like scholarships, hostel accommodation on college campus, remedial coaching, competitive examination coaching, English enhancing classes through language labs, organizing awareness programmes of promoting socio-economic justice such as debates, seminars, talk and cultural activities, competitions and others. In all these the NSS and SSL units of the college play very vital roles. In these activities we are not confined simply to our campus, but we venture to take up such activities even beyond the campus, such as the slum areas and socio-economically depressed areas of habitations. A student desk for providing information's regarding scholarships inside and outside institutions is maintained for timely guidance.

**5. Evidence of Success:**

The students get scholarships provided by the state government. The students who are single girl childs are availing the Indra Gandhi Postgraduate Scholarship for Single girl child, Uzhavar Scholarship, First graduate Scholarship, Tamil medium Scholarship. The amount of funding given to the students this year accounts to about Rs. 3433000.

**6. Problems encountered and Resources required:**

Unawareness of policies and programmes of government for educating the socially and economically backward students. The students drop out ratio is higher as it is a rural area. Still the institution enjoys a privilege of being only one government women's college to pull the rural students for doing their UG and PG Programmes

## Annexure 2 Academic Calendar

2010-2011

ஜூன்-10

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	TUE			
2	WED			
3	THU			
4	FRI			
5	SAT			
6	SUN			

7	MON				
8	TUE				
9	WED				
10	THU				
11	FRI				
12	SAT				
13	SUN				
14	MON				
15	TUE				
16	WED	COLLEGE REOPEN	I		1
17	THU		II		2
18	FRI		III		3
19	SAT		-		
20	SUN		-		
21	MON		IV		4
22	TUE		V		5
23	WED		-		
24	THU		-		
25	FRI		-		
26	SAT		-		
27	SUN	WORLD SEMMOZHI MANADU HOLIDAY	-		
28	MON		VI		6
29	TUE		I		7
30	WED		II		8
WORKING DAYS - 8					

**ജൂலை-10**

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	THU		III	9
2	FRI		IV	10
3	SAT		-	-
4	SUN		-	-
5	MON		V	11
6	TUE		VI	12
7	WED		I	13
8	THU		II	14
9	FRI		III	15
10	SAT		-	-
11	SUN		-	-
12	MON		IV	16
13	TUE		V	17
14	WED		VI	18
15	THU		I	19
16	FRI		II	20
17	SAT		-	-
18	SUN		-	-

19	MON	III	21
20	TUE	IV	22
21	WED	V	23
22	THU	VI	24
23	FRI	I	25
24	SAT	-	-
25	SUN	-	-
26	MON	II	26
27	TUE	III	27
28	WED	IV	28
29	THU	V	29
30	FRI	VI	30
31	SAT	-	-

WORKING DAYS - 8+22=30

### ஆகஸ்ட்-10

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	SUN		-	-
2	MON		I	31
3	TUE	ADI PERUKKU	II	32
4	WED		III	33
5	THU		IV	34
6	FRI		V	35
7	SAT		-	-
8	SUN		-	-
9	MON		VI	36
10	TUE		I	37
11	WED		II	38
12	THU		III	39
13	FRI		IV	40
14	SAT		-	-
15	SUN	INDEPENDENCE DAY	-	-
16	MON	CIA EXAMS	V	41
17	TUE		VI	42
18	WED		I	43
19	THU		II	44
20	FRI	VARALAKSHMI VIRATHAM	III	45
21	SAT		-	-
22	SUN		-	-
23	MON	ONAM	IV	46
24	TUE		V	47
25	WED	GAYATHRI JABAM	VI	48
26	THU		I	49
27	FRI		II	50
28	SAT		-	-
29	SUN		-	-

30	MON		III	51
31	TUE		IV	52

WORKING DAYS - 30+22=52

### செப்டம்பர்-10

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	WED	KRISHNA JAYANTHI	-	-
2	THU		V	53
3	FRI		VI	54
4	SAT		-	-
5	SUN		-	-
6	MON		I	55
7	TUE		II	56
8	WED		III	57
9	THU		IV	58
10	FRI	RAMZAN	-	-
11	SAT	VINAYAGAR CHATHURTHI	-	-
12	SUN		-	-
13	MON		V	59
14	TUE		VI	60
15	WED		I	61
16	THU		II	62
17	FRI		III	63
18	SAT		-	-
19	SUN		-	-
20	MON		IV	64
21	TUE		V	65
22	WED		VI	66
23	THU		I	67
24	FRI		II	68
25	SAT		-	-
26	SUN		-	-
27	MON		III	69
28	TUE		IV	70
29	WED		V	71
30	THU		VI	72

WORKING DAYS - 52+20=72

### அக்டோபர்-10

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	FRI		I	73
2	SAT	GANDHI JAYANTHI	-	-
3	SUN		-	-
4	MON		II	74
5	TUE		III	75

6	WED		IV		76
7	THU		V		77
8	FRI		VI		78
9	SAT		-	-	
10	SUN		-	-	
11	MON		I		79
12	TUE		II		80
13	WED		III		81
14	THU		IV		82
15	FRI		-	-	
16	SAT	AYUTHA POOJA	-	-	
17	SUN	VIJAYA DASAMI	-	-	
18	MON		V		83
19	TUE		VI		84
20	WED		I		85
21	THU		II		86
22	FRI		III		87
23	SAT		-	-	
24	SUN		-	-	
25	MON		IV		88
26	TUE		V		89
27	WED		VI		90
28	THU		I		91
29	FRI		II		92
30	SAT		-	-	
31	SUN		-	-	

WORKING DAYS - 72+20=92

### நவம்பர்-10

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	MON	SEMESTER HOLIDAY	-	-
2	TUE		-	-
3	WED		-	-
4	THU		-	-
5	FRI	DEEPAVALI	-	-
6	SAT		-	-
7	SUN		-	-
8	MON		-	-
9	TUE		-	-
10	WED		-	-
11	THU		-	-
12	FRI		-	-
13	SAT		-	-
14	SUN		-	-
15	MON		-	-
16	TUE		-	-

17	WED	BAKRID	-	-	
18	THU		-	-	
19	FRI		-	-	
20	SAT		-	-	
21	SUN		-	-	
22	MON		-	-	
23	TUE		-	-	
24	WED		-	-	
25	THU		-	-	
26	FRI		-	-	
27	SAT		-	-	
28	SUN	SECOND SEMESTER	-	-	
29	MON		I		1
30	TUE		II		2
WORKING DAYS - 02					

### டிசம்பர்-10

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY	
1	WED		III		3
2	THU		IV		4
3	FRI		V		5
4	SAT		-	-	
5	SUN		-	-	
6	MON		VI		6
7	TUE		I		7
8	WED		II		8
9	THU		III		9
10	FRI		IV		10
11	SAT		-	-	
12	SUN		-	-	
13	MON		V		11
14	TUE		VI		12
15	WED		I		13
16	THU		II		14
17	FRI	MOHARAM HOLIDAY	-	-	
18	SAT		-	-	
19	SUN		-	-	
20	MON		III		15
21	TUE		IV		16
22	WED		V		17
23	THU		VI		18
24	FRI		-	-	
25	SAT		-	-	
26	SUN	CHRISTMAS HOLIDAYS	-	-	
27	MON		I		19



28	TUE		II	20
29	WED		III	21
30	THU		IV	22
31	FRI		V	23

WORKING DAYS - 02+21=23

### ജനുവരി-11

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	SAT	NEW YEAR	-	-
2	SUN		-	-
3	MON		VI	24
4	TUE		I	25
5	WED		II	26
6	THU		III	27
7	FRI		IV	28
8	SAT		-	-
9	SUN		-	-
10	MON		V	29
11	TUE		VI	30
12	WED		I	31
13	THU		II	32
14	FRI		-	-
15	SAT		-	-
16	SUN		-	-
17	MON	PONGAL HOLIDAY	-	-
18	TUE		III	33
19	WED		IV	34
20	THU		V	35
21	FRI		VI	36
22	SAT		-	-
23	SUN		-	-
24	MON	CIA EXAMS	I	37
25	TUE		II	38
26	WED	REPUBLIC DAY	-	-
27	THU		III	39
28	FRI		IV	40
29	SAT		V	41
30	SUN		-	-
31	MON		VI	42

WORKING DAYS -23+19=42

### February 01-02-2011

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	TUE		I	43
2	WED		II	44
3	THU		III	45

4	FRI		IV		46
5	SAT		-	-	
6	SUN		-	-	
7	MON		V		47
8	TUE		VI		48
9	WED		I		49
10	THU		II		50
11	FRI		III		51
12	SAT		-	-	
13	SUN		-	-	
14	MON		IV		52
15	TUE		V		53
16	WED	MILADI NABI	-	-	
17	THU		VI		54
18	FRI		I		55
19	SAT		-	-	
20	SUN		-	-	
21	MON		II		56
22	TUE		III		57
23	WED		IV		58
24	THU		V		59
25	FRI		VI		60
26	SAT		-	-	
27	SUN		-	-	
28	MON		I		61
WORKING DAYS -42+19=61					

### മാർച്ച്-11

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	TUE		II	62
2	WED		III	63
3	THU		IV	64
4	FRI		V	65
5	SAT		-	-
6	SUN		-	-
7	MON		VI	66
8	TUE		I	67
9	WED		II	68
10	THU		III	69
11	FRI		IV	70
12	SAT		-	-
13	SUN		-	-
14	MON		V	71

15	TUE		VI		72
16	WED		I		73
17	THU		-		74
18	FRI		II		75
19	SAT		-	-	
20	SUN		-	-	
21	MON		III		76
22	TUE		IV		77
23	WED		V		78
24	THU		VI		79
25	FRI		I		80
26	SAT		-	-	
27	SUN		-	-	
28	MON		II		81
29	TUE	GOOD FRIDAY	III		82
30	WED		IV		83
31	THU		V		84
WORKING DAYS -61+23=84					

### ஏப்ரல்-11

DATE	DAY	DESCRIPTION	DAY ORDER	WORKING DAY
1	FRI		VI	85
2	SAT		-	-
3	SUN		-	-
4	MON	TELUGU NEW YEAR	-	-
5	TUE		I	86
6	WED		II	87
7	THU		III	88
8	FRI		IV	89
9	SAT		-	-
10	SUN		-	-
11	MON		VI	90
12	TUE		VI	91
13	WED	SUMMER HOLIDAYS	I	92
14	THU	TAMIL NEW YEAR	-	-
15	FRI	SEMESTER HOLIDAYS	-	-
16	SAT		-	-
17	SUN		-	-
18	MON		-	-
19	TUE		-	-
20	WED		-	-
21	THU		-	-
22	FRI		-	-
23	SAT		-	-
24	SUN		-	-
25	MON		-	-

26	TUE	-	-
27	WED	-	-
28	THU	-	-
29	FRI	-	-
30	SAT	-	-

WORKING DAYS -  $84+8=92$